

University of Pannonia

Faculty of Business and Economics



REQUIRED DOCUMENTS FOR A VALID APPLICATION

1. Online application form

The applicants have to fill in and save all requested information on the online application form in English. (https://admission.gtk.uni-pannon.hu/)

2. School certificates

Scanned copy/copies of high school or university degree/degrees (in English)

- bachelor level full time programme: scanned copy of the original secondary school graduation certificate or equivalent AND its official translation;
- master level full time programme: scanned copy of the original bachelor degree certificate or equivalent AND its official translation

3. Transcript of Records

Scanned copy of the original transcript of records regarding all academic semesters or school years completed during previous studies (at the highest level of education that the student have participated in) AND its official translation

 translations only have to be attached if the copy of the original document is not in the language of the selected study programme (English)

4. Proof of language proficiency

Scanned copy of the original proof of language proficiency, with at least B2 level.

- IELTS certificate with minimum score of 5.5 OR
- TOEFL iBT certificate with minimum score of 60 OR
- Other internationally recognised language examination certificate equal with B2 level, such as ESOL/BEC/ECL/PTE/FCE/CAE/TELC/TOEIC/Euroexam or
- Attestation of Language Proficiency: in case the student has completed his/her previous studies in English, a proof can be uploaded about the fact that the language of education was English.

5. Copy of Identification Document

Scanned copy of the valid passport OR in case of EU-citizenship copy of valid ID card or driving licence.

• That page has to be uploaded which contains both the personal data and the photography of the applicant and the place and date of expiration. (1 or 2 pages)

6. CV in English

7. Motivation Letter in English

- Minimum 1 page, typed in Times New Roman 12 point letters.
- **8. Verification of the bank transfer** of the registration fee for application, which is 150 EUR (non-refundable fee)

IMPORTANT! In case of successful admission you **must present** your original documents during the enrolment process.