**Reference and Proof of Performance**

**Neptun Code of Internship:**

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Personal Data of Student** | | | | | | | | | | | |
| Name, Neptun code |  | | | | |  |  |  |  |  |  |
| Place and Date of Birth |  |  |  |  |  | / |  |  | / |  |  |

|  |  |  |
| --- | --- | --- |
| **Internship Data** | | |
| Name of company/institution |  | |
| Address of company/institution | Postal code: | City/Town: |
|  | Street, number: | |
| Mailing address | Postal code: | City/Town: |
| (only if differs from the address) | Street, number / Post box: | |
| Name of Supervisor |  | |
| Position of Supervisor |  | |
| Contact information of Supervisor | Telephone: | |
|  | E-mail: | |

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| **Description of student’s tasks and evaluation** | | | | | | | |
| Duration of Internship | Beginning |  | End | |  | | |
| Tasks and activities during the internship | | | | | | | |
|  | | | | | | | |
| Performance of the student during the internship (1-not satisfactory; 5-excellent) | | | | | | | |
| Reliability | | | 1 | 2 | 3 | 4 | 5 |
| Attitude | | | 1 | 2 | 3 | 4 | 5 |
| Quality of work | | | 1 | 2 | 3 | 4 | 5 |
| Flexibility | | | 1 | 2 | 3 | 4 | 5 |
| Participation in teamwork | | | 1 | 2 | 3 | 4 | 5 |
| Independence | | | 1 | 2 | 3 | 4 | 5 |
| **Overall evaluation** | | | **1** | **2** | **3** | **4** | **5** |
| Detailed evaluation, comments (The other side of the paper can also be used, if needed.) | | | | | | | |
|  | | | | | | | |

Date:

PH Signature