UNIVERSITY OF PANNONIA

Faculty of Business and Economics

Dean

**INVITATION TO TENDER FOR PROFESSIONAL, SCIENTIFIC AND PUBLIC SCHOLARSHIP**

I would like to draw the attention of foreign nationality full-time students of the Faculty of Business and Economics that based on the relevant regulation application may be submitted for ***Professional, scientific and public scholarship*** (hereinafter Scholarship) for the second semester of 2019/2020 academic year.

*Scholarship* are available to full-time bachelor or master students who have achieved at least 3.60 study scholarship index in the previous semester.

Students may receive points for general average and outstanding professional, scientific and public achievement. Scholarship are available for students who have proven activity at least one of the above category in addition to their general average. Plus points are based on the student’s achievement in the last active semester. Applications are evaluated on the basis of the evaluation system defined by the Faculty of Economics in cooperation with the Student Council.

The available maximum score is 100 points (30 points based on general average + 70 plus points).

The scholarship is awarded by the dean with the consent of the Student Council of the Faculty of Business and Economics.

The maximum amount of Professional, scientific and public scholarship is two-thirds of national higher education scholarship that is 26,700 HUF/person/month.

**Students must apply in the Neptun system by submitting the GTK – SZTK application.**

***Deadline from 2020. March 16. to March 22. 22:00***

After the deadline it is not possible to submit the application!

To certify the activities please refer to Annex 1. ”Tender justification”, Annex 2. contains the “Detailed scoring system”. For the certifications the use of Annex 3. “Tender Certificate” is recommended.

Certificates will only be accepted if they clearly demonstrared the activity of the previous semester.

In case of any question relating to the application contact via email: *oktatas@gtk.uni-pannon.hu*.

March 9., 2020, Veszprém

Dr. Beáta Fehérvölgyi

dean

**1. annex - Tender justification**

*The certification method of the activities is detailed below, the electronic copies of the certifications must be attached to the application.*

1. **Professional activities**
   1. Institutional / National Scientific Students' Associations Conference: Certificate of the diploma or supervisor.
   2. Professional competition: Copy of the Certificate of participation, certification from the supervisor or from the head of department or from the director of institute.
   3. Participation in a research, project work: Certification of the leader of the research, project.
2. **Scientific activities**
   1. Professional lecture in foreign language: Copy of the presentation or poster. certification from the supervisor or from the head of department or from the director of institute.
   2. Foreign language professional presentation: Copy of the presentation or poster. certification from the supervisor or from the head of department or from the director of institute.
3. **Public activities**
   1. Institutional event organising: Certification of the main organizer of the event for the performance of the assistant's and organizing tasks, indicating the hours worked.
   2. University sport club: Proof of membership of the Sport Club, specifying the period of membership or, certification of the Head of the Department of Physical Education.
   3. Regular sport activity:Certification of the Head of the Department of Physical Education.
   4. Sport result, place on a competition: copy of the Certificate of participation, certification of the Head of the Department of Physical Education.
   5. Institutional sport activity: Certificate issued by the secretary of public education of the University.
   6. High-level cultural activity presented for a professional jury / national media: Copy of the Certificate of participation, certificate issued by the secretary of public education of the University.
   7. Regular publication in university papers, University TV , vlog: Copy of at least 3 publications.

**2. annex – Detailed Scoring System**

**1. Grade average max. 30 point**

5,00 ≤ scholarship index 30

4,90 ≤ scholarship index ≤ 4,99 29

4,80 ≤ scholarship index ≤ 4,89 28

4,70 ≤ scholarship index ≤ 4,79 27

4,60 ≤ scholarship index ≤ 4,69 26

4,50 ≤ scholarship index ≤ 4,59 25

4,40 ≤ scholarship index ≤ 4,49 24

4,30 ≤ scholarship index ≤ 4,39 23

4,20 ≤ scholarship index ≤ 4,29 22

4,10 ≤ scholarship index ≤ 4,19 21

4,00 ≤ scholarship index ≤ 4,09 20

3,90 ≤ scholarship index ≤ 4,99 19

3,80 ≤ scholarship index ≤ 3,89 18

3,70 ≤ scholarship index ≤ 3,79 17

3,60 ≤ scholarship index ≤ 3,69 16

**2. Professional, scientific activities max. 40 point**

*Best result per paper!*

2.1. Attendance in Scientific Students' Associations Conference max.20 point

***In case of faculty/institutional Conference****:* **Total: max. 16 point**

Faculty/Institutional Conference received paper 10

Faculty/Institutional Conference presentation 3

Faculty/Institutional Conference Place (I./II./III.) 3

National Conference Place 4

2.2. Publication activity max. 20 point

Foreign language peer reviewed journal article 10

Foreign language peer reviewed journal article 2 co-author 5

Foreign language peer reviewed journal article 3 co-author 3

Foreign language peer reviewed journal article 3 or more co-author 1

Hungarian language peer reviewed journal article 10

Hungarian language peer reviewed journal article 2 co-author 5

Hungarian language peer reviewed journal article 3 co-author 3

Hungarian language peer reviewed journal article 3 or more co-author 1

Foreign language publication 4

Foreign language publication with co-author 2

Hungarian language publication 3

Hungarian language publication with co-author 1

Presentation in a foreign language at an international conference (as Lecturer) 8

Presentation in Hungarian language (as Lecturer) 6

Poster at an international conference (just in case of participation) 3

Poster at a Hungarian conference (just in case of participation) 2

2.3. Other scientific activities max. 20 point

I./II./III. place in a professional competition with international participation 12/10/8

Special award in a professional competition with international participation 8

Participation in a professional competition with international participation 5

I./II./III. place in a Hungarian professional competition 10/8/6

Special award in a Hungarian professional competition 6

Participation in a Hungarian professional competition 3

I./II./III. place in a Faculty professional competition 5/4/3

Special award in a Faculty professional competition 3

Participation in a Faculty professional competition 1

Participation in a research 3

Participation in a Faculty Project Research Work 2

**3. Public activities max. 30 point**

Event organising

*Point according to working hours: 0-10 hours (1 multiplier), 11-20 (2 multiplier), 21- (3 multiplier)*

International/national event organising

* organiser 6
* staff member 4

Institutional event organising

* organiser 5
* staff member 3

Faculty event organising

* organiser 4
* staff member 2

Sport events

* organiser 4
* staff member 2

Cultural activity

Leader of University Sport Club 3

Member of University Sport Club 1

Participation on an international sport competition 6

Place on a national sport competition(I-III.) 3

Place on a local sport competition (I-III.) 1

Regular university-based cultural activities / sports in Veszprém; international performance 3

Regular university-based cultural activities / sports in Veszprém; national performance 2

Regular university-based cultural activities / sports in Veszprém; local performance 1

High-level cultural activity presented for a professional jury / national media 5

Regular publication in university papers, University TV, vlog 3

**3. annex – Tender Certificate**

This Certificate is issued to certify the referred activities for the Professional, Scientific and Public Scholarship (2018/19. spring semester) tender of the University of Pannonia Faculty of Business and Economics.

**Applicant:**

* name:
* neptun-code:
* faculty:

**The person issuing the certification:**

* name:
* department:
* post:

I hereby certify the achievement of the above-mentioned student in the following activity(s): *(Please indicate the number of working hours in case of event organising)*

Date.:

Signature